



TABLELANDS
ARTISTS
CO-OPERATIVE
GALLERY
LIMITED INC

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T.arts Gallery exhibition program

The Gallery is committed to providing the opportunity for local and regional artists to exhibit their work in Bathurst, to an ever increasing audience. There are few opportunities to exhibit in Bathurst at present and we welcome all enquiries.

We offer two options for your exhibition. A 'Front of House' exhibition would run for a minimum of one week. The 'Guest Artist Exhibition' would take up a larger area of the Gallery and be for a minimum of two weeks. Please check the Gallery Layout document on the webpage

We accept exhibition proposals from local and regional emerging, mid career, and established artists and curators. Proposals for public programs in conjunction with exhibitions (such as artists talks) are also welcome.

Please note that submitting an application does not guarantee inclusion in the annual program. Exhibition proposals will be assessed by the members of the T.Arts Gallery.

Things we look for:

- Proposals that promote innovation, diversity and quality in visual arts practice.
- Proposals that present a coherent body of work.
- Work that is presented in a professional manner and exhibits a high level of competency.
- Proposals that include images of artworks of a high standard.

Once the EOI has been assessed and decided upon, then the Gallery and artist(s) can settle on a date and work towards the opening night. The agreement is signed and the deposit needs to be paid. An exhibition is a collaborative event between the Gallery and the Artist(s).

Costs

Initial Deposit of \$50. This will be the contribution to the bar costs of opening night, and payable on signing of agreement. It is refundable up to 3 months prior to the opening night date.

\$200 per week for a Front of House Exhibition (Minimum of 1 week).

This is a flat fee. If there are 2 or more artists proposing to exhibit in this space, it can be divided amongst the participants.

\$300 per week for a Guest Artist Exhibition (Minimum of 2 weeks). This is a flat fee. If there are 2 or more artists proposing to exhibit in this space, it can be divided amongst the participants.

For either type of exhibition we can organize an optional exhibition opening at a cost of \$50.

The Gallery reserves the right to place plinth stock in the front Gallery after the opening, if there is no plinth art being exhibited. Alternatively, the wall artist/s may like to invite a co-exhibitor of plinth work, and if so, we are happy to suggest artists that will compliment the wall art.

Commission is 25% on all sales, see section on Pricing for GST issues.

The Gallery commits to:

- Assistance from the Gallery in the development and co-ordination of the exhibition.
- Staffing of the Gallery during opening hours.
- Major aspects of marketing.
- Publicity opportunities.
- Design and printing of exhibition invitations.
- Assistance with exhibition design and installation.
- A variety of plinths for display purposes.
- Gallery to provide gallery opening catering and bar facilities
- Handle and record sales and run sheet.
- Provide invitations and PDF to the Artist to send to their mailing list.

The Artists' commit to:

- Payment of Gallery fee and bar charge prior to Exhibition.
- Payment of Gallery Commission on settlement after exhibition, currently 25%
- Provide the Gallery with a short biographical statement, artists statement and information for the exhibition.
- Provide permission for Gallery use of images for promotional purposes.
- Provide images for promotion of the exhibition.
- Delivery and collection of artworks to and from the Gallery. All possible care will be taken with artists' work, but transport and insurance costs are to be met by the artist. The Gallery can accept no responsibility for loss or damage or breakage during set up, take down or during the exhibition. Artists should have their own insurance to cover these circumstances.

Pricing work.

The Gallery is a Not For Profit Co-operative, and at this point is not registered for GST. Please download [a statement of supply form the ATO website](#) to submit with your agreement.

Commission, as mentioned above, is currently 25% on sales.

Please fill out the Stock Sheet, and price the artwork taking into account the 25% commission.

A stock sheet will be provided with the Agreement and this needs to be submitted to the Gallery one week prior to the Opening of the exhibition.

Time Frames and Check list:

- EOI Details including any images. We welcome these anytime during the year, but like to plan ahead to give everyone plenty of time to develop the event.
- This document and accompanying information will be taken to a meeting and discussed. The outcome of this will be communicated to the artist as soon as possible after the meeting, which is held every month.

3 months prior to the agreed date of the exhibition opening:

- Acceptance of dates and payment of deposit (currently \$50)
- Signing of agreement.

2 months prior to the opening date:

- 3 x high resolution images (at least 300dpi) for the design of the invitations.
- Provision of Artist Bio, and Statement

4 weeks prior to opening date:

- Invites proofed, and printed.
- Social media campaign start

3 weeks prior to the opening date.

- Payment of the Gallery fees
- The Gallery will provide invitations for mail out to your list.

1 week prior to the opening date:

- Provision of stock sheet to print the labels

Day to be agreed on, prior to the exhibition:

- Provision of the artwork! Set up.

Please complete the proposal form and contact the Gallery if you have any questions in developing your application.