



**TABLELANDS  
ARTISTS  
COOPERATIVE  
GALLERY  
LIMITED INC**

75 KEPPEL STREET, BATHURST NSW  
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## **INFORMATION FOR PROSPECTIVE MEMBERS.**

### **Conditions of membership:**

The applicant:

Must pay a one-off entrance fee of \$100 plus an annual fee \$300 (or pro-rata) to become a member as per Co-operative rules.

Must be prepared to “staff” gallery minimum of 180 hours per year (approximately half day per week) as per our Co-operative rules. There is a journal in the gallery to record when members are prepared to be rostered for staffing duty.

Membership is conditional on an EOI and membership application being accepted by the members at a general meeting.

Members must arrange replacement staff if they are not able to undertake the rostered duty.

Members are required to familiarise themselves with the sales procedures in order to effectively staff the gallery.

Members are required to ensure that the Point of Sale details of their work are up to date and accurate. There is assistance to do this, but essentially what is in the Gallery must be reflected in VEND.

Members are expected to attend meetings regularly to become aware of issues that arise and have input into the running of the Co-operative.

*While T.arts takes great care with the handling and displaying of artworks, it is the responsibility of each artist to insure their works against damage. The Gallery does not accept responsibility.*

Gallery commission is 25% on sales.

**FINANCIAL NOTE:** The Co-operative will attempt to pay members for their sales as early as possible, however please note that if cashflow does not permit, it may take some months to be paid for sales. Operational costs have to be paid first (commercial rent, electricity, and banking and accountancy fees being the main ones). All members' sales will be accurately recorded in order that payments can be made as soon as possible. Members are encouraged to keep their own record of their sales as a double-check for accuracy.

Version 3.1 July 2022